

## Highway District 9 Credit Union

2417 Columbus Ave  
Waco, TX 76701  
(254) 756-6331

# Consumer Loan Application Checklist

## Autos, RVs, Motorcycles, Boats, ATVs, and Unsecured Financing Options

Thank you for choosing Highway District 9 for your consumer financing needs. To provide you with the fastest possible service, please use the following checklist when compiling your application materials:

**Please send the following with all types of loan requests:**

**INCOME VERIFICATION** (Items below are not required with Savings Secured Loans)

- A copy of your **most recent pay stub(s)** dated within 30 days of your application evidencing current salary and year to date earnings.
- If you are **self-employed** we will require **all** of the following
  - A copy of your personal and business tax returns for 1 year (including Partnership and Corp tax returns)
- A copy of your **awards letter** for any pension, retirement or social security income received.
- A copy of your **child support order** for any income received, with evidence it is currently being received.

**COLLATERAL SECURED LOANS:** Loans secured by Vehicles require:

- Copy of the invoice (dealership) OR copy of the bill of sale (private sale).
- Copy of your Insurance Binder to evidence the collateral is properly insured.
  - Information for your insurance company:
    - Loss Payee: Highway District 9 Credit Union, 2417 Columbus Ave., Waco, TX 76701  
Fax: 254-756-6331

**APPLICATION REVIEW:** Please remember to sign and date your consumer loan application.

- All applications require the signature and date on page 2 of the application.

**CREDIT REPORT FEE:**

- \$10.00 Credit Report Fee (may be paid via our website, over-the-phone, via share withdrawal, or in the office).

We may require additional documentation depending on the specifics of your loan request. However, by having these items available at the time of application, we can begin the process without delay.

**Is there any information that you would like to share with us about this request:**

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